



## **Chariton Farmers Market 2024 Vendor Rules** (Revised 2/21/2024)

Chariton Area Chamber/Main Street is the sponsor of the Chariton Farmers Market (CFM) and together with the Market Manager, serves as director of the CFM.

The CFM will be held on Thursdays, from May 9 - October 3, 2024, 4:00 - 6:00 pm on the east side of the courthouse lawn of the Chariton square.

1. Setting up of stalls may begin after 3:00 p.m. on Thursdays. NO EARLY SALES will be permitted. Stalls must be taken down and all trash disposed of no later than 8:00 p.m.
2. The vendor fee for the 2024 market season is \$10.00 for the first set up and \$1.00 each additional week. The fee will be collected by the market manager at each market.
3. The Market Manager reserves the right to assign spaces. Pre-assigned spaces will be reserved for regular vendors. If a vendor has not set up by the start of the market (unless the vendor notified the Market Manager prior to), the space may be given to a different vendor. Please contact the Market Manager if you will not be able to attend a market.
4. Vendors are responsible for furnishing all items and supplies needed in their space (including tables and chairs). No vehicles on the courthouse lawn.
5. Vendors are responsible for cleanup of their area before leaving. Vendor's space, including the surrounding area, should be kept clean and free of debris.
6. Vendors are responsible for adhering to all federal, state, and local laws governing the production, labeling, and sale of their merchandise.
7. Vendors selling craft items, flowers, and plants (any non-food product) are responsible for collecting sales tax and have a tax ID with the state.
8. Safe food handling procedures must be followed at all times.
9. Vendors assume all liability for the products they sell and for their participation in the CFM. Vendors agree not to hold the Chariton Farmers Market, the City of Chariton, Lucas County, the Chariton Area Chamber/Main Street and its employees, officers, board members and volunteers responsible from any legal action, suit or claim arising from products sold or physical injury or property damage sustained at the Chariton Farmers Market.
10. Farmers Market Nutrition Program (FMNP) vendors must display their FMNP vendor certificate visible to the public and follow all FMNP guidelines.
11. Vendor's pets are prohibited, except those for the hearing or visually impaired. All vendors are expected to behave in a professional manner. They shall not shout, use profanity, or play loud music.
12. Gross market sales will be requested by the Market Manager at the October 2024 CFM vendors end-of-season meeting, as this is how the health of the market is measured. Please keep track of your sales throughout the season.
13. Violation of any rules will result in the immediate termination of this agreement.

### **PRODUCTS AND PRICING**

1. All items must be locally grown and/or produced. Locally grown means Lucas County and the surrounding counties, including the bordering Missouri counties. Produce sellers must grow a minimum of 51% of their produce themselves and have a signed statement from the producer from which the other was obtained,

containing the name, address, and phone number of the producers and address of the physical location where produce was grown (if different than producer's address). Vendors may sell produce or other items from someone else as long as it is homegrown or homemade and a label must be placed on the product to certify origin. Vendors found to be in violation of this rule may be asked to leave the market.

2. Prices must be clearly marked or posted for all items sold. The CFM will not establish minimum prices on commodities; however, we ask that **fair market pricing apply**.
3. The CFM adheres to the guidelines and policies of the Iowa Farmers Market Association and Iowa Department of Agriculture. The following products grown or produced by the seller or a person the seller represents may be sold at the CFM:
  - a. Fresh fruits and vegetables which are whole and uncut.
  - b. Herbs, honey, nuts, roasted coffee.
  - c. Bakery products that are not potentially hazardous: breads, cakes, doughnuts, pastries, buns, rolls, cookies, biscuits and pies (except meat, soft or custard).
  - d. Approved fruit jams, jellies and fruit butter. Only FRUIT jams/jellies are approved (no pepper jams/jellies). For complete regulations contact the market manager.
  - e. Candy and dried noodles.
  - f. Eggs must be maintained at a temperature of 45°F or lower.
  - g. Bedding plants, cut flowers, dried flowers, seeds, etc.
  - h. Handmade craft items.
  - i. Beverages. Bottled or canned soda or water may be sold by vendors and is an exception to the "homegrown/homemade" rule.
4. To sell the following products, the vendor must have the appropriate licensing from local, state, or federal authorities. A copy of the license must be given to the Market Manager.
  - a. Meat.
  - b. Home canned goods (except approved jams or jellies).
  - c. Wild Morel mushrooms that have not been inspected by a certified inspector.
  - d. Prepared foods (sandwiches, popcorn, etc.) for immediate consumption.
5. The following products are not allowed for sale at the CFM:
  - a. Homemade butter, raw milk, soft pies or baked goods with custard or cream filling.
  - b. Commercial products purchased for the purpose of resale.
  - c. Flea market, garage sale items, or antiques.
  - d. Livestock and pets.
6. Labeling requirements:
  - a. Prepared foods must be labeled with product name and producer name and address.
  - b. Allergen information needs to be declared on label or place card for products containing: nuts, soybeans, milk, eggs, fish, crustacean or wheat.
- Non-profit organizations may be allowed to set up stalls on an occasional basis for the purpose of fundraising, at the discretion of the CFM Manager.
- All questions, problems, or concerns should be taken to the market manager.

Chariton Farmers Market Manager  
Christine Grimes  
641-203-3240

Chariton Area Chamber/Main Street  
Mackenzie Stites, Executive Director  
641-774-4059 office | 641-203-0045 cell  
director@cacmsia.com



## Chariton Farmer's Market 2024 Vendor Agreement

I have read the Chariton Farmers Market rules and agree to abide by them. I acknowledge that participation in the Chariton Farmer's Market is at the sole discretion of Chariton Area Chamber/Main Street and participation may be restricted for failure to follow the rules set forth.

Vendor Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Alternate Contact: \_\_\_\_\_

Alternate Number: \_\_\_\_\_

Description of item(s) you plan to sell at the Chariton Farmer's Market:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Months you plan to sell at the market: (circle months)

May June July August September October

\_\_\_\_\_  
Vendor Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chariton Farmer's Market Manager Signature

\_\_\_\_\_  
Date

**Please return Vendor Agreement to:**

Chariton Area Chamber/Main Street  
104 N. Grand Street or P. O. Box 735  
Chariton, IA 50049